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CENTRAL INTELLIGENCE AGENCY
Directorate of Intelligence
Imagery Analysis Service

IAS - 71/72
9 May 1972

MEMORANDUM FOR: DDI Planning Officer

SUBJECT   : Reorganization of IAS Support

1. We have completed an in-depth review of IAS supporting elements
and are proposing a reorganization which achieves a clear grouping of like
functions in the broad categories of production support and administration.
In place of our present three support branches (Publications, Support and
Requirements Management), we propose two staffs--a Production Support Staff
and an Administrative Staff.

2. The Production Support Staff will provide all of the services which
directly support the imagery analysis production effort in IAS. It will
incorporate the present Publications Branch, Requirements Management Branch,
and those parts of the Support Branch involved with equipment maintenance,
photographic reproduction, document control, film handling and storage and
ADP support. Combining these functions in one staff under common supervision
will result in improved efficiency, flexibility, and coordination of pro-
duction support for IAS. The Administrative Staff will perform personnel,
budget, travel, training, finance, logistics, and internal security functions.

3. The new structure constitutes what is essentially a modernization of
IAS support. It reflects changes which have taken place in recent years with
respect to requirements management, and it remedies a current lack of con-
tinuous qualified supervision for the production support elements of the
Support Branch. Some positions are upgraded, others are done away with, and
all multiple slotting is eliminated. The net results are a lean but adequate
support structure more in tune with the current needs of IAS, and a reduction
of five support positions and 25 grade points. These positions and points
will be used to help satisfy our projected need for additional imagery analysts
in the future, as expressed in the Imagery Analysis Service Plan for Fiscal
Year 1974. The organizational structure of the proposed new staffs, with
job titles and grades, is shown in Attachment 1. The existing organizational
structure is shown in Attachment 2, and changes and gains are summarized in
Attachment 3.

4. This proposed reorganization directly fulfills two of the recom-
mendations made in the recent I.G. survey of IAS. One is the reorganization
itself--the modernization of the support structure and the clear separation

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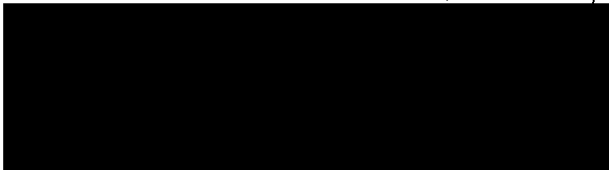
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of production support and administrative functions. The second--to
review the intelligence assistant positions and make more productive use
of the incumbents--is also accomplished by this plan.

     5.   We are anxious to work with you in taking the actions necessary
to bring about these changes, and we will appreciate your early consideration
of this proposal.

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                             Acting Director
                        Imagery Analysis Service

Attachments:

   Proposed Organization
   Present Organization
   Summary of Position Changes

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